

APPLICATION FOR EMPLOYMENT

PERSONAL DETAILS

Forename(s):		Surname & Title: (Prof/Dr/Mr/Mrs/Miss/Miss/Other)	
Present Address In UK		Address In Home Country: (if applicable)	
Postcode:		Postcode:	
National Insurance No:		Home Telephone:	
Work Telephone:		Mobile Telephone:	
Email Address:			
May we contact you at work? Yes <input type="checkbox"/> No <input type="checkbox"/>		Do you require a work permit? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Visa Expiry Date			
Next of Kin Details - Who should we contact in the event of an Emergency?			
Name of Next of Kin:		Relationship to You:	
Address of Next of Kin	Contact Numbers:		
	Mobile:		
	Home:		
	Email:		

SURVEY DETAILS

How did you hear about this vacancy?

Website Agency Recommendation Newspapers Job Board

Please specify details:

What websites do you use for job searches?

HEALTH DETAILS

Disabled	Yes <input type="checkbox"/> No <input type="checkbox"/>	Nature of Disability
Do you smoke	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Normal Vision	Yes <input type="checkbox"/> No <input type="checkbox"/>	If no, what restriction?
Normal Hearing	Yes <input type="checkbox"/> No <input type="checkbox"/>	If no, what restriction?

LICENCE DETAILS

Full British Drivers Licence	Yes <input type="checkbox"/> No <input type="checkbox"/>	Do you hold any other form of licence?	Int'l <input type="checkbox"/> Other <input type="checkbox"/>
Number of penalty points			

SECURITY DETAILS

Do you have a Criminal Record? (subject to exemption as per the rehabilitation of offenders Act 1974)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Do you hold a security clearance	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please specify:			

ACADEMIC QUALIFICATIONS					
Details of schools attended, examinations passed and other qualifications				Dates	
Name of University, College(s), Further Education		Full details of qualification obtained (including classification, if relevant)		Dates	
PROFESSIONAL RECORD					
Training/job related courses (name of course and content)				Dates	
Membership of Professional Bodies				Dates	
EMPLOYMENT HISTORY					
Name & address of Present Employer		Dates From/To	Salary	Job Title	Reason for Leaving
Notice required by present employer					
No. of days sick leave taken in last 12 months			No. of occasions sick in last 12 months		

Previous Employers (continue on separate sheet if necessary)	Dates From/To	Position & Responsibilities	Reason for Leaving

REFERENCE 1

Please give names and addresses of two referees (who should not be related to you) who may be approached in connection with your application. The first must be your current or most recent employer.

Company:	Referee's Position in Company:
Name:	Surname:
Address:	
Email Address:	Telephone:
May we request a reference prior to interview?	Yes <input type="checkbox"/> No <input type="checkbox"/>

REFERENCE 2

Please give names and addresses of two referees (who should not be related to you) who may be approached in connection with your application. The first must be your current or most recent employer.

Company:	Referee's Position in Company:
Name:	Surname:
Address:	
Email Address:	Telephone:
May we request a reference prior to interview?	Yes <input type="checkbox"/> No <input type="checkbox"/>

EQUAL OPPORTUNITIES

DMG Delta is an Equal Opportunities employer. The Company's aim is to ensure that it does not discriminate in the selection for employment retention or promotion of any person on the grounds of their race, ethnic origin, colour, marital status, disability, age or sex. This information is optional

Gender	Male <input type="checkbox"/>	Female <input type="checkbox"/>
White <input type="checkbox"/> Irish <input type="checkbox"/> Chinese <input type="checkbox"/> Indian <input type="checkbox"/> Pakistani <input type="checkbox"/> Black African <input type="checkbox"/> Black Other <input type="checkbox"/> Any Other <input type="checkbox"/>		

DECLARATION

I declare that the information given on all parts of this application form, and in any CV which accompanies it, is to the best of my knowledge, correct. I understand that giving false information will make my application unacceptable and, if I am appointed, lead to my dismissal. I accept that:

- If I am appointed, the information on this form may be used, in accordance with Schedule 2 of the Data Protection act 1998, to form a part of my permanent personnel record
- The information in the Equal Opportunities Monitoring Form which accompanies this form will be used in accordance with Schedule 3 of the Data Protection Act 1998 to identify and review the equality of treatment between individuals with a view to enabling such equality to be promoted and maintained. Those who are responsible for making selection decisions will not see it.

Signature Date

EXPERIENCE CHECKLIST

HEALTH & SAFETY - PLEASE TICK AS APPROPRIATE (✓)

Equipment	Qualified?		Experience 1 - 5				
	YES	NO	(1 = No Experience - 5 = Excellent)				
Manual Handling			1	2	3	4	5
First Aid In the Workplace			1	2	3	4	5
COSHH			1	2	3	4	5
IEE Regulations			1	2	3	4	5
Method Statements			1	2	3	4	5
Risk Assessments			1	2	3	4	5
Legionella (L8)			1	2	3	4	5
Permits to Work			1	2	3	4	5
Confined Space			1	2	3	4	5
Safety Awareness			1	2	3	4	5
Office Safety			1	2	3	4	5
Lifting Equipment			1	2	3	4	5
Mobile/Scaffold Erection			1	2	3	4	5
Institute of Occupational Safety & Health (IOSH)			1	2	3	4	5
National Exam Board in Occupational Safety & Health (NEBOSH)			1	2	3	4	5
Lock Out / Tag Out (L.O.T.O.)			1	2	3	4	5

ELECTRICAL

Equipment	Qualified?		Experience 1 - 5				
	YES	NO	(1 = No Experience - 5 = Excellent)				
Conduit, Trunking & Traywork			1	2	3	4	5
Single Phase Power			1	2	3	4	5
Three Phase Power			1	2	3	4	5
Emergency Lighting			1	2	3	4	5
Motors			1	2	3	4	5
Star Delta			1	2	3	4	5
Low Voltage Distribution			1	2	3	4	5
High Voltage Distribution			1	2	3	4	5
Transformers			1	2	3	4	5
Switchgear			1	2	3	4	5
Static UPS's			1	2	3	4	5
Rotary/Hybrid UPS's			1	2	3	4	5
Power Factor Correction			1	2	3	4	5
Power Generation (SEP)			1	2	3	4	5
Thermography			1	2	3	4	5
M.I.C.C. Cable			1	2	3	4	5
Harmonics			1	2	3	4	5
Vesda			1	2	3	4	5
Fire Alarms (BS 5839)			1	2	3	4	5
Electrical Testing (BS 7671)			1	2	3	4	5
Earthing			1	2	3	4	5
Pat Testing			1	2	3	4	5

CONTROLS							
Equipment	Qualified?		Experience 1 - 5				
	YES	NO	(1 = No Experience - 5 = Excellent)				
BMS System - Operating			1	2	3	4	5
BMS System - Programming			1	2	3	4	5
Honeywell			1	2	3	4	5
Trend			1	2	3	4	5
Siemens			1	2	3	4	5
Landis & Gyr			1	2	3	4	5
Johnsons			1	2	3	4	5
Sauter			1	2	3	4	5
Satchwell			1	2	3	4	5
Pneumatics			1	2	3	4	5
Electronics			1	2	3	4	5
Step Controls			1	2	3	4	5
Optimisers			1	2	3	4	5
Reading CAD drawings/blueprints			1	2	3	4	5
Commissioning			1	2	3	4	5
PC Skills			1	2	3	4	5

MECHANICAL							
Equipment	Qualified?		Experience 1 - 5				
	YES	NO	(1 = No Experience - 5 = Excellent)				
Fitting			1	2	3	4	5
Turning			1	2	3	4	5
Plumbing			1	2	3	4	5
Heat Exchangers			1	2	3	4	5
Calorifiers			1	2	3	4	5
Water Treatment			1	2	3	4	5
Wet Cooling Towers			1	2	3	4	5
Dry Cooling Towers			1	2	3	4	5
Air Handling Units (AHU)			1	2	3	4	5
Ventilation			1	2	3	4	5
Compressors			1	2	3	4	5
Pumps			1	2	3	4	5
Valves			1	2	3	4	5
Hydraulics			1	2	3	4	5
Welding			1	2	3	4	5
Sprinklers			1	2	3	4	5
Drive Belts / Gearing			1	2	3	4	5
Air Conditioning			1	2	3	4	5

AIR CONDITIONING / REFRIGERATION							
Equipment	Qualified?		Experience 1 - 5				
	YES	NO	(1 = No Experience - 5 = Excellent)				
Safe Handling			1	2	3	4	5
Split Units (DX)			1	2	3	4	5
VRV Systems			1	2	3	4	5
VAV Systems			1	2	3	4	5
Compressors			1	2	3	4	5
Centrifugal			1	2	3	4	5
Reciprocating			1	2	3	4	5
Component Changing			1	2	3	4	5
Charging/Recovering Refrigerant			1	2	3	4	5
Coolers			1	2	3	4	5
Ice Makers			1	2	3	4	5
Water Chillers			1	2	3	4	5
Welding & Brazing			1	2	3	4	5
Leak Detection			1	2	3	4	5
Fault Finding			1	2	3	4	5
Installation			1	2	3	4	5

GAS / BOILERS							
Equipment	Qualified?		Experience 1 - 5				
	YES	NO	(1 = No Experience - 5 = Excellent)				
LTHW Heating			1	2	3	4	5
MTHW Heating			1	2	3	4	5
HTHW Heating			1	2	3	4	5
ACS Domestic			1	2	3	4	5
ACS Commercial			1	2	3	4	5
Steam Plant			1	2	3	4	5
Press Systems			1	2	3	4	5
Oil Burners			1	2	3	4	5
Gas Burners			1	2	3	4	5
Pipework			1	2	3	4	5
Tube			1	2	3	4	5
Sectional			1	2	3	4	5
Servicing			1	2	3	4	5
Written Schemes of Examination			1	2	3	4	5